

# Support Staff Council Meeting Minutes

September 28, 2017

The Support Council met on September 28, 2017 at 9:00 a.m. in the Central Office conference room. Council members present were: Stephanie Kolberg, Michelle Hollingsworth, Jennifer Maynard, Jimmy Brewster, Bill Patterson, Ed Eary, Mike Dunaway, Rodney Conner, Tammy Osborne and Richard Harden. Superintendent Matthew Moore and Director of Pupil Personnel Donna Givens were also present.

## Welcome:

Mr. Harden welcomed all Support Council members and called the meeting to order.

**Communications:** The communication section centered on the following:

**Superintendent Matthew Moore:** Mr. Moore attended the Council meeting and asked that Council members share answers to the following questions with their constituent groups:

1. What makes our district a special place?
2. What's going well with the way we operate?
3. What needs to improve or change?
4. What's the greatest challenge you face in your role?
5. What advice do you have for me?

Several comments were made including: Our District works together, and staff members care for students. Many families are involved, and we are still able to maintain a 'small town' feel. Needs included: More special education help and more substitutes; competitive salaries; awareness concerning 'cleaning up' after activities; more timely resolution of bus referrals; the posting of notices (not just emails). Bus Garage specific: staff told to report for work when sick; water not allowed on the bus; drivers continually having to return to schools to pick up students who have 'missed' the bus (shuttles); cars running stop arms; field trip pay. Custodian/Maintenance specific: morale is down; not enough substitutes; numerous 'tickets' are submitted each day. Nurses: often feel as if it is a 'thankless' job; at times are unable to eat lunch.

**DPP Donna Givens:** Ms. Givens joined the meeting and talked about the construction of the school district calendar. Surveys will be sent to District stakeholders seeking input for next year's calendar. Jennifer Maynard and Ed Eary volunteered to serve on the District Calendar Committee. The School Board has the final authority to approve the District's calendar.

**Health Clinics:** District Health Coordinator Patricia Glass has provided the following information, and more will be forthcoming: *Health Point* has established school-based clinics in the following locations:

**JELV** – 7:30 AM until 4:00 PM on Mondays

**Red Oak** - 7:30 AM until 4:00 PM on Tuesdays

**NES** – 7:30 AM until 11:30 AM on Wednesdays

**BES** – 12:30 PM until 4:00 PM on Wednesdays

The clinics will offer medical services to all students, student families, and employees. Each person who wants to be seen in a *Health Point* clinic has to complete a form providing a medical history and giving permission for treatment. *Health Point* takes the school system's health insurance as well as Medicaid, Humana, and United. *Health Point* can provide physical exams, give immunizations, and see patients for various illnesses, such as flu,

sore throats, earaches, etc. For an appointment, an employee may simply call the school where the clinic is being held that day. If you have any other questions, please contact Pat Glass at 887-9274.

**Open Enrollment:** Sign-ups for the Health Insurance portion of Open Enrollment, which is to be completed online, end on Friday, October 20.

If there are questions or issues that need to be discussed at the next Support Council meeting, please email those to Richard Harden in advance at: [richard.harden@jessamine.kyschools.us](mailto:richard.harden@jessamine.kyschools.us).

**The next meeting of the Support Council will be Thursday, October 26, at 9:00 AM.**