

**SBDM Council Meeting
Brookside Elementary
December 8, 20022**



Principal
Nick Schuerman

Teacher Representatives
Jamie Huzl, 1st Grade Teacher
Rod Butler, PE Teacher
Julie Bell, 5th Grade Teacher

Parent Representative
Debbie Harrison, Parent

Guests
Toni Dix, CRA

OPENING BUSINESS

ROLL CALL: Mr. Nick called roll to account for everyone in attendance.

AGENDA APPROVAL: Rod Butler moved to accept the agenda. It was seconded by Julie Bell and there was council consensus.

APPROVAL OF MINUTES FROM LAST MEETING:

Rod Butler moved to accept the November minutes. It was seconded by Jamie Huzl and there was council consensus.

PUBLIC COMMENT

There was no public comment.

PRINCIPAL'S REPORT

1. Winter Diagnostic
Mr. Nick shared that students are currently completing up their reading and math winter diagnostics. The administrative team is looking forward to conducting data analysis on the winter assessment results to review student growth and progress. Brookside added a Good Faith Effort incentive for students to earn as individuals and collectively as a school to encourage students to give their best efforts resulting in valid data.

2. Surveys
The following surveys will be sent to families to gain input on the following:
 - a. PBIS
 - b. Grading and Reporting

STUDENT ACHIEVEMENT

N/A

NON-ACADEMIC REPORTS

Discipline-Office Referrals

During the month of November Brookside had a total of seven office referrals. The total number of disciplinary referrals for the year is 10.

Walkthroughs

Mr. Nick completed 13 walkthroughs and Mrs. Dix completed 16 walkthroughs since the November SBDM meeting. The total of administrative walkthroughs for the year is 144.

ATTENDANCE REPORT

Mr. Nick shared that Brookside Elementary had an average attendance rate of 94% for Month 4. Student illness has contributed to the declining attendance rates.

BUDGET REPORTS

Activity Budget

- Mr. Nick provided all SBDM members with a copy of the activity budget and explained that this budget should be spent on students. It can be used for field trips, activities, prizes or special events.

Instructional Budget

- Mr. Schuerman provided all members with a copy of the instructional budget and called attention to the line titled technology. He explained that the majority of this budget had been spent to maintain 1-to-1 technology for our students. The remaining technology funds total \$628.45.
- Mr. Nick shared that after the BES purchase of the most recent Chromebook lot, JCS District Technology Office offered to buy the school 70 additional devices. DTO will be providing the financial equivalency to be added to section six funding.
- Mr. Nick shared that he plans to utilize \$4,500-\$5,000 of the instructional budget to hire a full-time special education teacher.

Student Technology Fee

- Brookside sent home reminders to families of the new student technology fee. After sending home the reminder letters, the balance of this budget is now \$1,875.

Section 6 Carryover Budget

- Mr. Nick shared a copy of the Section 6 Carryover budget with the council. The current balance of the budget is \$11,266.

COMMITTEE AND OTHER REPORTS

N/A

COUNCIL OPERATIONS

Consultations & Open Positions

- Celeste Jackson was hired to fill an instructional assistant position. She has replaced the current assistant that provided Extended School Services. An additional instructional assistant position has been posted to the district job registrar.

.5 Sped Teacher

Mr. Nick shared that Mallory McKibben accepted the posted special education employment opportunity.

[BES Strategic Action Plan](#)

- Mr. Nick shared a link to the Brookside Strategic Action Plan and reviewed the most recent revisions with the committee.
- The primary changes were made as a result of being designated a TSI school for students with disabilities.

Rod Butler made a motion to approve the BES Strategic Action Plan and it was seconded by Debbie Harrison. There was council consensus.

Next Meeting: Jan 19th

ADJOURN

Rod Butler moved to adjourn the meeting at 3:42 and Jamie Huzl seconded the motion. There was council consensus.