



## Preschool JELV Car Lane

The Jessamine Early Learning Village strives to offer a safe and welcoming car lane for dropping off/picking up students since parents walking students to class isn't an option.

- All families have been issued two car lane tags & matching backpack tag insert. Contact the office if additional tags are needed. Tags must be displayed during arrival and dismissal.
- Walk-Ups are not permitted, car lane must be utilized for arrival & dismissal of parent transported students.

### Arrival Guidelines & Procedures:

**Morning Class: Drop off BEGINS at 7:25 a.m. & CLOSSES at 7:50 am**

**Afternoon Class: Drop off BEGINS at 11:30 & Closes at 11:40 am**

1. Car lane begins in front of Central Office (map on back) and is 2 lanes until reaching the stop sign. **Please move forward so that as many cars can enter as possible.**
2. **Do not block any intersections in the parking lot as staff members need to park.**
3. Please take turns when merging from double lanes to the single lane beside JELV.
4. Students will be escorted from the driver side of your vehicle. Please have your child ready before the child exits the car.
5. **For safety reasons, all children will exit cars from the DRIVER'S SIDE ONLY. Please make sure your child is seated behind the driver.**

### Dismissal Guidelines & Procedures

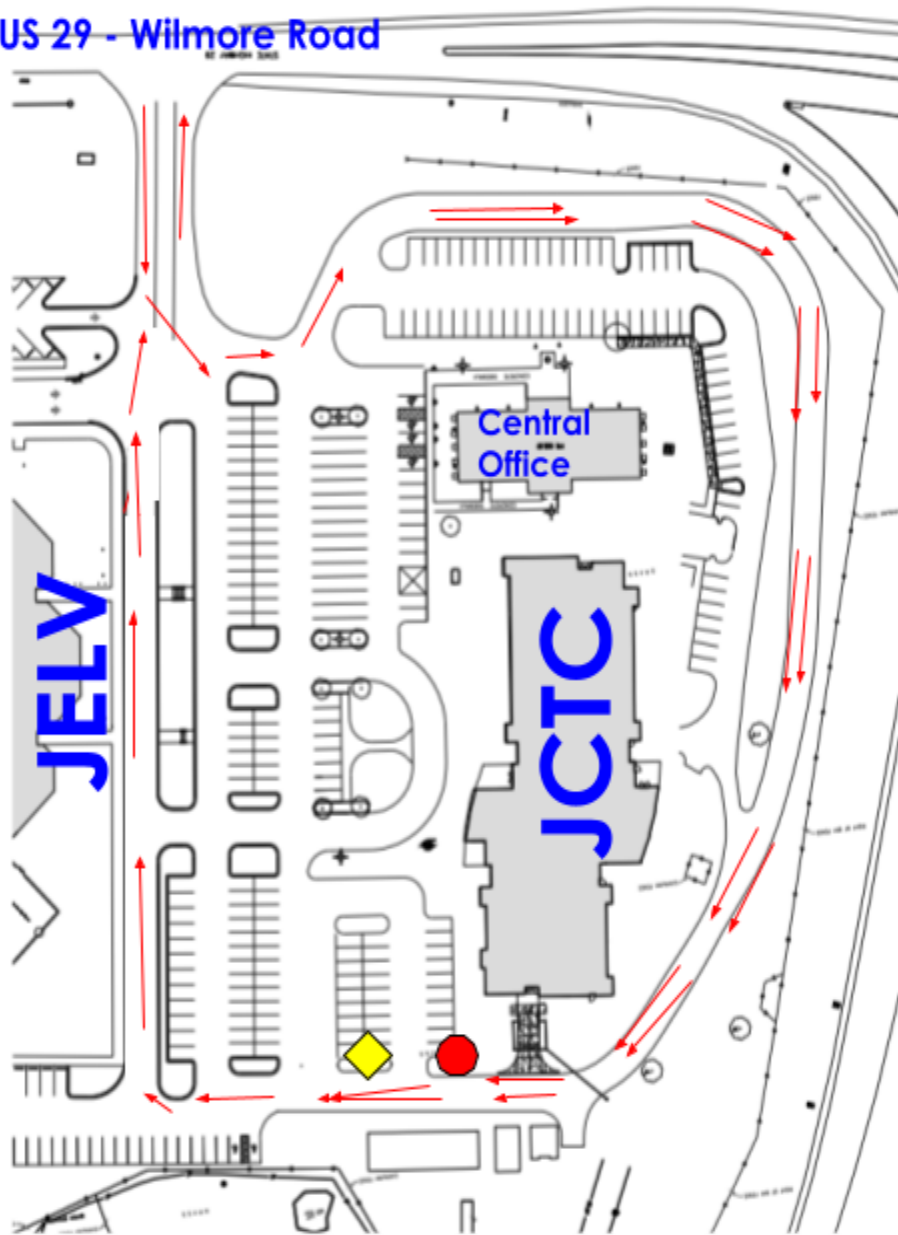
Car lane tag must be displayed

**Morning Class: Dismissal will begin at 10:40**

**Afternoon Class: Dismissal will begin at 2: 25 p.m.**

1. Car lane tags **MUST** be visible. **If you do not have your tag, you will have to wait in a parking space designated by blue traffic cones until a staff member can check your ID.** This will involve waiting until buses are released at 2:50. A picture ID will be required when picking up your child without a tag.
2. Car lane begins in front of Central Office (map on back) and is 2 lanes until reaching the stop sign.
3. **Please do not arrive before 1:45 in order to keep shuttles at JCTC from being blocked!**
4. **Please use caution and do not block any intersections.**
5. **Cars will not move forward into the lane beside JELV until a staff member releases them at 2:25.**
6. Students will be escorted to the *driver side* of your vehicle.
7. Staff members will **not** be able to buckle your child's seatbelt/car seat. Please practice this with your child. If you need to assist, please move forward and do this in front of the line (**buckle zone**) so cars can keep flowing.
8. To keep traffic flowing efficiently in the car lane, we ask that you please:
  - Keep eyes on the car in front of you
  - Refrain from cell phone use
  - Refrain from checking child's backpack

## US 29 - Wilmore Road



\*\*At arrival, cars will stop at the stop sign and wait until 7:25, when a staff member will release cars. Cars will merge into one lane and then enter the lane next to JELV.

\*\*In the afternoon, cars should not arrive before 1:45 so that JCTC buses can use the lane. Once cars arrive, please wait at the stop sign until a staff member releases cars to move up at 2:25



Cars must merge from two lanes to one lane. Please take turns so that this can be done in a safe and organized manner.